



January 21, 2014

Dear Woodbine Homeowners,

This is an update of maintenance and management activities for Woodbine Condominiums. As always we will try to keep you abreast of issues that concern you and your investment in the property.

1. **Annual Meeting Announcement:** Please review the enclosed announcement of the Annual Homeowners Meeting to be held on Thursday, February 27<sup>th</sup> at 6:30pm at the Woodbine Clubhouse, 3601 Gekeler Lane. This is an opportunity for you to vote on your HOA Board representatives, get an update on the progress and projects for the property, and review the 2013 financials and the 2014 Budget – both of which will also be available as usual on the Woodbine website – [woodbine-hoa.com](http://woodbine-hoa.com).
2. If you cannot attend the Annual Meeting, please find a **Proxy Voting Form** enclosed and available to allow your voice to be heard and/or your vote to be taken by someone you designate. Also please consider signing up for one of the **volunteer committees: Architectural or Landscape or Finance or Social Activities**; sign-up sheets will be available at the meeting or you may volunteer by mail, e-mail or phone to the office.
3. **HOA Dues and Upgrade Projects:** As most of you know from a previous announcement, there will be **no dues increase** for 2014 and accordingly not many additional projects done for Woodbine this year. Currently we are working on sidewalk and building drainage issues, mostly by re-routing or adding downspouts to more appropriate drainage areas. The majority of this work was done in 2013 but we continue to try and maintain the appearance, efficient functioning, and health and safety of the property. And, yes... **the spa is just about ready** to re-open after some additional leakage problems have been fixed!!
4. **HOA Dues Payments:** 2 months ago we requested that all HOA dues that were being sent to the Pro Management accounting address be now sent only to the HOA office. Most of you have complied with that request but for those who might have missed the announcement please do not send your HOA dues to 1775 W. State Street #200, Boise, Idaho, but rather send (or have your bank send) **your dues to Woodbine HOA (not Pro Management), 3601 Gekeler, Boise, Idaho 83706**. Thank you in advance.

As always we look forward to continued progress at Woodbine.

Sincerely,  
Your Pro Management Staff

**Office Hours:** Monday 10 am – 6 pm / Tuesday through Friday 10 am - 2 pm

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**HOA website:** [woodbine-hoa.com](http://woodbine-hoa.com)